Wastewater Collections Operator I/II/III
Collections Department
Full-Time/Non-Exempt
Career Range: $27.30-$46.39 per hour (DOQ)

South Fort Collins Sanitation District
Revision Date: November 2026
Approved by District Manager:
Approved by Human Resources:

General Purpose:

The Wastewater Collection Operators I, II and III are responsible for the operation and maintenance of the South Fort Collins Sanitation District (SFCSD or the District) collections system by monitoring, maintaining, and repairing lift stations, manholes, Air Release Valves (ARV), wastewater collections systems and force mains and all associated appurtenances. Reports directly to the Wastewater Collections Supervisor or Industrial Pretreatment Coordinator, as assigned.

Essential Functions:

- Operates, inspects, troubleshoots, repairs, and maintains a variety of appurtenances associated with the wastewater collections system alone or under the supervision of others.
- Services equipment, repairs and maintains main sewer pipes / service lines, force mains, lift stations, manholes and all appurtenances associated with a wastewater utility.
- Performs and ensures safe ingress/egress of confined spaces (manholes, wet wells, vaults, and similar)
- Assists customers with questions related to the wastewater system.
- Implement or guide corrective actions to malfunctioning and inoperable equipment, as directed.
- Documents all projects for District compliance.
- Ability to operate a CCTV truck and equipment associated with wastewater.
- Accurately completes service orders, data entry and research associated with projects daily.
- Repairs sewer back-ups and damage in a safe manner
- Assists the Engineering department with construction inspection services and sewer utility locate services.
- Ensures accountability, maintenance and responsibility for work vehicles, tools and equipment related to the job.
- Assists Operations Department in completion of any / all projects when assistance is needed.
- Assists with the Pre-Treatment program as needed.
- Provides back-up and on-call coverage in the department.
- Complies with the Collection's department cleaning schedule for district facilities.
- Ensures that the uniforms provided will be worn each workday, and will be unaltered, fitted, and clean.
- Other duties as required and necessary to ensure the success of the District.

Supervisory duties:

- Operator I: None
- Operator II: None
- Operator III: May be responsible for the direction of other operators, programs, processes, or projects.

Knowledge, skills, and abilities:

- Ability to consistently promote, support, work, and act with an expectation of agency in a manner in support of the District's mission, vision and values.
- Must be well organized, thorough and have effective time management skills.
- Knowledge of basic math with the ability to troubleshoot and problem solve in the field.
- Ability to learn specialized software and operate hand-held reading devices.
- Ability to understand the operations and maintenance of a wastewater collections system.
- Ability and maturity to perform assigned tasks unsupervised throughout an eight (8) hour day.
- Ability to communicate effectively with customers, contractors, developers, distributors, co-workers, and supervisory staff verbally or in writing.
- Knowledge of hand and power tool operations with a safety conscious attitude.
- Proficient understanding of utility mapping, drawings, and sketches.

Additional Requirements/Licenses/Certifications:

- Operator I:
    - Current valid Colorado Driver's License
    - Current Colorado Class One (1) Wastewater Collections Operator Certification may be required
- Operator II:
    - Current valid Colorado Commercial Driver's License (CDL) Class B required or Class A with air brakes and tanker endorsement preferred
    - Current Colorado Class Two (2) Wastewater Collections Certification required
- Operator III:
    - Current valid Colorado Commercial Driver's License (CDL) Class B required or Class A With air brakes and tanker endorsement preferred
    - Completed of applicable NASSCO programs preferred
    - Current Colorado Class Three (3) Wastewater Collections Certification required

Materials, software and equipment directly used:

- Telephone, computer, hand tools, power tools, diagnostic equipment, rigging equipment, pneumatic tools, utility vehicles, dump truck, backhoe, similar heavy equipment and others.
- Microsoft Office software.

Physical Activities:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is regularly required to talk or hear. May involve climbing ladders, stairs, steps, and traversing catwalk grating, pushing, pulling, bending, stooping and kneeling on a frequent basis and working in confined space and manual dexterity required to complete work tasks through safe and proper operation of power and hand tools, and motor vehicles.
- Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.
- Extremely strenuous physical work involving objects in excess of 100 pounds occasionally and/or up to 50 pounds frequently.
- Moving, positioning, and carrying loads of up to 50 pounds upstairs and loading on four-foot-high surfaces frequently.

Education/Experience:

- High School Diploma or General Education Diploma (GED) equivalent is required.
- Demonstrated safety training related to the industry is required.
- Operator I:
    - Basic knowledge of Microsoft office preferred
    - Minimum of 1 year of water/wastewater industry experience preferred
    - Experience in reading and understanding engineered blueprints preferred
- Operator II:
    - Basic knowledge of Microsoft Office is required
    - A minimum of 2 years of water/wastewater industry experience required
    - Experience in reading and understanding engineered blueprints and diagrams is required
    - Operational experience working on a jet/vac truck is preferred
- Operator III:
    - Proficient knowledge of Microsoft Office is required.
    - A minimum of five (5) years' experience related to the water/wastewater industry is required.
    - Experience in reading and understanding engineered blueprints is required.
    - Proficient knowledge of heavy equipment operation and maintenance required."
- An equivalent combination of education and experience may be substituted on a year for year basis.

Working environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work may be performed in the field, and office environment during all types of temperatures, weather conditions and all times of day or night while being exposed to excessive noise from machines. Snowy, wet and muddy conditions will exist. Work may be done in confined or cramped spaces.
- Regular and long-term exposure to work areas containing toxic/caustic/hazardous/volatile chemicals; extreme conditions such as hot/cold; sharp hazards; dust/fumes/gasses; electrical shock; moving mechanical parts; high pitched and/or constant loud noise; sometimes long-term contact with bacteria and odorous, infectious/obnoxious material.
- Work may involve assisting with sampling, calibration of equipment and process instruments calibration / maintenance often in difficult areas.
- Ability to use gas monitoring equipment, safety tripod and harness and any other required safety equipment for entering both high and low hazard confined spaces for either plant.
- Personal Protective Equipment (PPE) required including cold weather gear, eye protection, gloves, and provided uniform.
- A clean and safety-conscientious environment required while employed.
- Work may involve long hours and overtime during holidays, weekends, and evenings.
- Subject to call-back work and incumbent must be able to respond to emergency
- May be required to rotate on-call responsibilities.

Passing a driving record (MVR) and criminal history background checks will be required prior to the start of employment.

Process:

- To apply, please email your resume to dcaudill@sfcsd.net. Following review of your resume, you will be notified if you are selected for an interview.

What we offer:

- Wastewater Collections Operator I: $27.30-$37.96/hour (DOQ)
- Wastewater Collections Operator II: $30.33-$42.17/hour (DOQ)
- Wastewater Collections Operator III: $33.37-$46.39/hour (DOQ)

NOTICE: The position functions/KSAs/requirements described above are a generalization across the varying levels of Operators I, II, and III – see respective jobs descriptions on our website for specific position related detail. Placement upon hire will depend on the level of relevant experience, education, and certifications/licensing.

This job description is not an all-inclusive list with other duties as assigned and does not constitute a contract of employment.

Passing a driving record (MVR) and criminal history background checks will be required prior to the start of employment.

I have read this Job Description, asked for clarification of any items that are unclear to me, and agree to fulfill my duties as outlined. I understand that this is not all-inclusive, and that I will be responsible for performing other duties as assigned. I understand that this does not constitute a contract of employment and that either the company or I may terminate my employment at will, with or without cause.

Printed Name

Date

Signature